



GETTING STARTED WITH ENTERGROUP

In this tutorial you will learn how to use your brand new email hosting service from EnterGroup. You will learn everything you need to get started and start emailing with your own domain today!

Setting up your domain for use with EnterGroup's Enterprise Versions

This tutorial will explain how to use your domain name with EnterGroup and is broken down in to 4 parts

Part 1 - **Setting up EnterGroup for use with your domain name.**

Part 2 - **Creating Aliases for your Domain with EnterGroup.**

Part 3 - **Altering your MX Records.**

Part 4 - **Setting up your Local Email Client [i.e. Outlook]**

Part 1 - **Setting up EnterGroup for use with your domain name.**

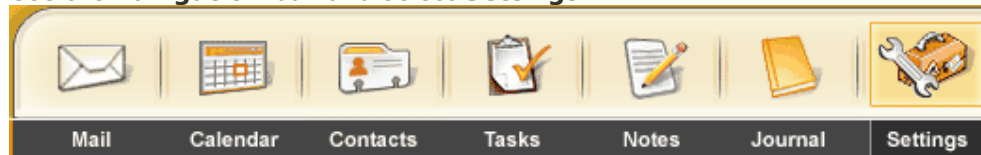
IMPORTANT: Your account will already be pre-configured with your primary domain. **Skip this first step** if you have only 1 domain.

Open your **web browser**.

Type in www.hosting-email.net in the address bar.

Log in with your **username** and **password** that you signed up with when you created your account.

Use the **navigation bar** and select **Settings**.



To the left is a picture of the EnterGroup settings bar which lists the different pages of settings options you can change.

Select **Domain Names** from this menu to add your Domain name to EnterGroup.

You will then be shown the Domain Names Home Page.

A. Click the **Add a domain** link to add your domain.

B. You will then be shown the **Add a Domain** page

C. Type your domain name in the Domain Name field. (**Do Not Check the Host DNS box**)

Click the **Add Domain** button.

Congratulations. You are ready to be the administrator for the email services on your domain when EnterGroup becomes the Email service provider. (See following sections).

Part 2- **Creating Aliases for your Domain with EnterGroup**

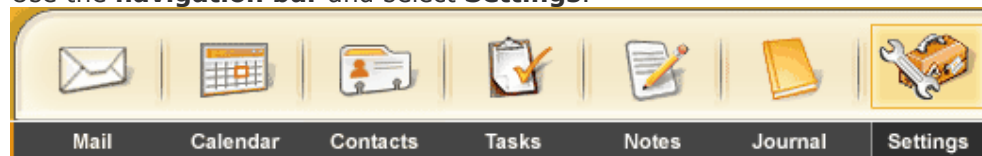
Why create aliases?

An Alias points incoming emails to an actual account.

For example, if someone sends an email addressed to info@yourdomain.com, EnterGroup needs to know which EnterGroup account to deliver the email to. If you do not set up an alias, no emails will be delivered and the sender will be told that the email address does not exist.

You are also able to set up a "**catch all**" email alias, which will ensure ALL emails sent to ANY address at your domain will be sent to your mail box.

Use the **navigation bar** and select **Settings**.



To the left is a picture of the EnterGroup settings bar which lists the different pages of settings options you can change.

Select **Fetching Mail** from this menu to add an Alias to your domain name.

You will then be shown the Fetching Email Home Page. Click the **Mail Aliases** link to add and alias your domain.

You will then be shown the **Alias List** page. Click on the **Add new mail alias to a domain name** link.

Type the alias you desire in the username field, and using the dropdown, select your domain name from the list.

If you would like a "catch all" use the (*) character in the username field. Click **Add Mail Alias**.

You will then be given the option to set up a Rule based on the newly created Alias.

Mail Aliases

[Back to mail aliases](#)

You have successfully added a mail alias!

Would you like to setup a mail rule based on this account? This could be used to forward mail from this account to a specific mail folder.

Add Mail Rule Based on Mail Account

No Thanks

Congratulations you are now ready to receive emails using your domain name once EnterGroup is your email service provider.

Part 3- **Altering your MX Record**

What is the MX Record?

Short for **mail exchange** record, an entry in a domain name database that identifies the mail server that is responsible for handling emails for that domain name. .

If you are able to alter your own record, change your MX record to point to **mx.mailanyone.net**.

If you are unable to do this yourself, you will have to contact your current administrator. Usually this will be the company which host your current web page.

You will need to request the following.

To support,
I have decided to utilize EnterGroup to host my mail services.
Could you please alter my **MX** record for **mydomain.com** to point to **MX.MAILANYONE.NET** as soon as this is possible.
With regards.

Once this has happened, EnterGroup will be your email service provider and, you will receive emails using your domain name.

Part 4 - **Setting up your Local Email Client [i.e. Outlook]**

EnterGroup email accounts can be accessed either through your browser [Web-mail] or through your desktop email client [POP mail]. Your desktop email client uses the Post Office Protocol (POP3) to receive emails - hence the term POP mail.

The benefit of using a POP client for your mail, as opposed to a Web-based service, is

that you do not have to be online to read and reply to your emails. With POP, you can connect to the Internet and automatically download your messages using any popular POP mail client such as MS Outlook, Netscape Messenger, Eudora, etc... Once you have received your messages, you can disconnect from the Net.

Your emails will always be available on your computer for viewing, replying, or whatever other purpose even if you are offline! For example, you can compose a new email offline; when you next connect to the Net, your client will automatically send your messages.

Modern POP clients offer a host of features ranging from customizable views to comprehensive filtering

If you are already familiar with POP mail clients, use the following information to get set-up in a snap!

Incoming Mail (POP3) Server:	pop.mailanyone.net - Available on port 110 and port 80 for firewall users
Outgoing Mail (SMTP) Server:	smtp.mailanyone.net - Available on port 25 and 2500 for firewall users, please enable SMTP Authentication.
Account Login:	your complete email address
E-mail address:	your complete email address
Password:	Your email address password

Please Note: After you set-up your desktop email client to work with EnterGroup's POP mail, you will still be able to use your Web-mail account.